2013 Guidelines for the Collection of Student Research

The VCA-MCM Research Office would like you to email us with your research activity (both creative and scholarly) for the year of 2013. The research that you provide us will also feed into your online researcher profiles, which will be activated at the end of this year.

What is the DIISR publication collection?
This is an annual collection of data on the research produced by staff and students. As part of the annual Department of Innovation, Industry, Science and Research (DIISR) Higher Education Research Data Collection, the University reports on the research we produce. This influences both Faculty funding and our research profile.

In order for your work to be included in the collection, there must be a by-line somewhere on the work that mentions the University of Melbourne, our Faculty or the MCM (for example, in the conference or show program).

You are encouraged to submit supporting documentation for your creative or scholarly research to the VCA-MCM Research Office and we will do the rest: vcamcm-research@unimelb.edu.au

So, what should I do?
Read through the following categories and for any that you’ve produced at any time in 2013, email us with the supporting documentation as attachments so we can enter the information into the collection for you.

CREATIVE RESEARCH CATEGORIES:

1. Creative works, including:
   - Published Works (Published scores of musical works)
   - Recorded Works (Recordings of live music, sounds productions)
   Supporting documentation: sample of score, scanned front and back covers/liner notes, ISBN (for published works, i.e. link to Australian Music Centre website etc.)

2. Live Performance of works, including:
   - Performance (New work or innovative interpretation of an existing work, or ticketed performance)
   Supporting documentation: scanned program, flyers, promotional material, reviews

SCHOLARLY RESEARCH CATEGORIES:

1. Books
   Supporting documentation: copy of table of contents, preface and introductory pages (i.e. title of book, publisher details, ISBN, author affiliation with The University of Melbourne)

2. Book Chapters
   Supporting documentation: copy of table of contents, preface and introductory pages (i.e. title of book, publisher details, ISBN, author affiliation with The University of Melbourne), copy of entire chapter

3. Journal Articles
   Supporting documentation: copy of entire article, title of journal, publication details, ISSN, author affiliation with The University of Melbourne, proof of peer review for the journal

4. Publication of Conference Proceedings
   Supporting documentation: copy of table of contents, preface and introduction of conference publication, (including publisher details, author affiliation with The University of Melbourne, date of conference), copy of entire paper, proof of peer review, proof of national/international significance of conference

Got questions? Please email the VCA-MCM Research Office: vcamcm-research@unimelb.edu.au